



**L3HARRIS**

FAST. FORWARD.

# SUPPLIER EXOSTAR ONBOARDING MODULE GUIDELINES

October 9, 2023

Use of U.S. DoD visual information does not imply or constitute DoD endorsement.

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# Onboarding Module (OBM) Overview

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- AR is upgrading from the existing PIM module to Exostar's Onboarding Module (OBM) tool, which provides best practices to onboard Suppliers and minimizes supply chain processes.
- Exostar will re-provision all current PIM users and conduct the migration to OBM.
- **AR Suppliers** will be required to use Exostar for information used by AR in the purchasing process and begin filling out Aerojet Rocketdyne's Annual Business Certification (ABC) form SCM-F-7.11.01.09.003 in OBM.
- Suppliers will use Exostar for initial submittal and annual renewals.
- This enables AR to automate the collection of supplier information including addresses, contact information, business classification, DDTC expiration date, Executive Compensation information, and other requirements.

# Onboarding Module (OBM) Overview Continued....



- The supplier will continue to send the required additional forms to Supplier Maintenance ([SupplierMaintenance@Rocket.com](mailto:SupplierMaintenance@Rocket.com)) separately.
- A quick reference Supplier Form Submittal table (*shown below*), has been created for your convenience:

Form	Requirement	Submittal Method	Form Submittal Requirements
<b>ABC</b>	All Suppliers	Exostar OBM – Electronic <i>(New with OBM)</i>	- New Suppliers - Existing Suppliers Renewals will be completed in Exostar OBM
<b>W-9</b>	All Suppliers	<a href="mailto:SupplierMaintenance@rocket.com">SupplierMaintenance@rocket.com</a>	- New Suppliers - Existing Suppliers submit annually
<b>Banking Information (ACH)</b>	All Suppliers	<a href="mailto:SupplierMaintenance@rocket.com">SupplierMaintenance@rocket.com</a>	- New Suppliers - Existing Suppliers if changes needed
<b>DDTC Letter</b>	As-Required	<a href="mailto:SupplierMaintenance@rocket.com">SupplierMaintenance@rocket.com</a>	- New Suppliers if registered - Existing Suppliers if changes needed
<b>HUB ZONE Certification</b>	As-Required	<a href="mailto:SupplierMaintenance@rocket.com">SupplierMaintenance@rocket.com</a>	- New Suppliers if certified - Existing Suppliers if certified
<b>Insurance Certifications</b>	As-Required	<a href="mailto:SupplierMaintenance@rocket.com">SupplierMaintenance@rocket.com</a>	- New Suppliers if needed - Existing Suppliers if needed

# Highlights of Exostar OBM Module



## Highlights of Exostar OBM Module:

- Supports AR Buyers' assignment of standard forms during Supplier on-boarding
- Supports Search/Lookup for forms activity and metrics/reporting capabilities
- View/Track all Form Requests: status, due dates, progress on form completion, etc.
- Standard Forms Library and Common Forms (forms shared by many Buyer Partners)
- Automated Reminders to complete/submit forms
- Allows Periodic Form updates/re-certifications
- Supplier Users enter name and title of the person who completed form



# Access

Exostar Access

Step by step instructions on how to log into MAG and OBM

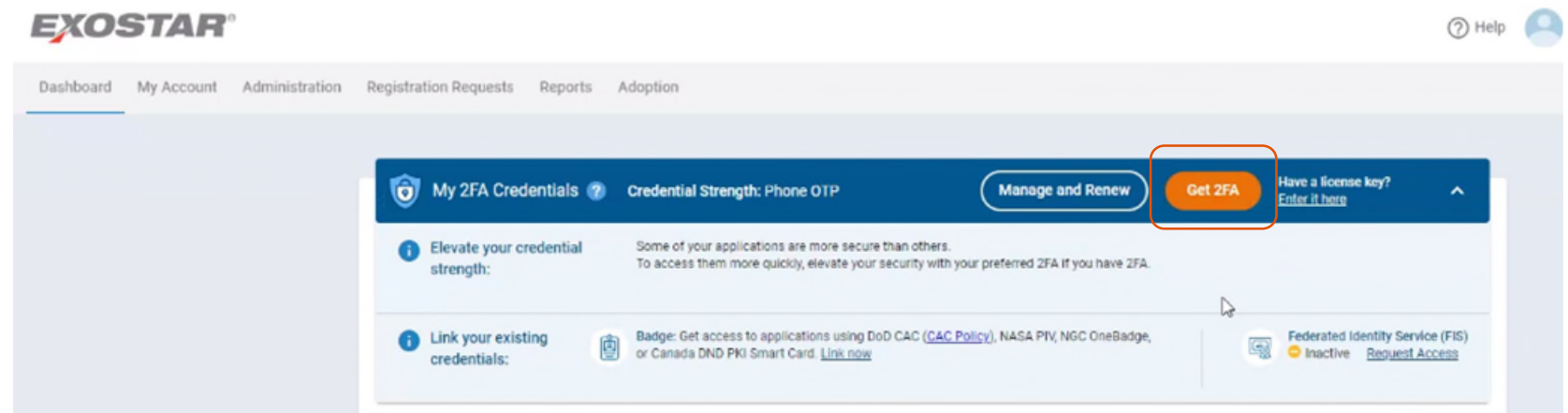
Exostar Supplier User Guide

# Exostar Access



## Supplier Access:

- Supplier user accounts currently registered with Exostar and using the Partner Information Manager (PIM) module will migrate to OBM (*no action required by suppliers*).
- New supplier users will receive a system generated email “invitation” to participate in OBM upon approval by Category Management.
- Contact Exostar Help Desk for application assistance - [https://www.myexostar.com/?page\\_id=32](https://www.myexostar.com/?page_id=32)
- For additional assistance on accessing the Onboarding Module - [https://www.myexostar.com/?ht\\_kb=onboarding-module-get-started](https://www.myexostar.com/?ht_kb=onboarding-module-get-started)
- Supplier must sign up for 2FA



# Login



1. Navigate to the MAG Login screen  
<https://ui.portal.exostar.com/iamui/mfa/userReference>
2. Input 'Email address or User ID'
3. Click 'Next'
4. Enter 'Password'
5. Click 'Next'

Step 1/2: Email Address / User ID

## Login

Enter your Email Address or User ID

[Login Using Company Credential \(EAG\) ?](#)  
[Login Using Badge or Certificate ?](#)  
[Need help?](#)

**NEXT**

Don't have an account? [Register](#)

Unauthorized access to this system may constitute a criminal offense.

Step 2/2: Password

## Password

Merzad\_7430

Enter your Password

[Use a different Email or User ID](#)  
[Forgot Password?](#)

**NEXT**



# Login Continued...



6. From the My Applications section, click the 'Launch' button from the OBM tile
7. Check the 'Export Control Acknowledgment'
8. Click 'Accept'. Once you acknowledge the notice, the OBM dashboard displays.

## EXOSTAR® Onboarding Module

We build trust.

# Exostar Supplier User Guide



- Supplier User Guide created by Exostar can be found here:
  - [https://www.myexostar.com/?ht\\_kb=onboarding-module-training-resources](https://www.myexostar.com/?ht_kb=onboarding-module-training-resources)

The screenshot shows the Exostar University Knowledge Base interface. The header includes the Exostar University logo and navigation links for Applications, Customers, Support, and MAG Login. The breadcrumb trail is: Home > Knowledge Base > Applications > Identity and Access Management > Onboarding Module > Onboarding Module Training Resources. A search bar is present with the placeholder text "Enter keywords to search here (please ch". The main content area is titled "Onboarding Module Training Resources" and contains a "User Guides" section with a table of guides. The "Supplier Organization User Guide" is highlighted with a red border. To the right, there are two side panels: "Contents" with a "User Guides" button, and "Need Support?" with a "CONTACT SUPPORT" button.

Guide Name	Guide Description
<a href="#">Buyer Organization User Guide</a>	This guides provides information and instructions for Buyer Organizations to manage content in the Onboarding Module.
<a href="#">Supplier Organization User Guide</a>	This guide provides information and instructions for Supplier Organizations to manage content in the Onboarding Module.
<a href="#">Reporting Guide</a>	COMING SOON!



# Onboarding Module Dashboard

Description of the items contained in the Onboarding Module (OBM):

Top Header, My Organization, and Dashboard

# Top Header



The screenshot shows the top header of the Exostar Onboarding Module. The header includes the Exostar logo with the tagline "We build trust.", the text "Onboarding Module", and navigation links for "Home", "myExostar", "Contact Us", and "Help". A user profile for "Demi Meza" is shown as a "Supplier Administrator".

The main content area is divided into several sections:

- Pending Forms:** A list of forms, with one highlighted: "Annual Business Certification R4". Details include: Request No: BT8PJ7NK, Initiated Date: 08/15/2023, Due Date: 09/29/2023, Assigned To: Demi Meza, Status: New, Status Date: 08/15/2023, Reassigned: No, Revision: 0.0, Form Progress: 0%, and Request Status: 40%.
- Communication:** A section showing "No Record Found".
- My Organization:** A sidebar containing user information: "1 users", "kindred-test", "ESD# EXO111689317", "EXOID 111689317", "MPID", "DUNS", "Global DUNS", and "Location: 8900 DeSoto Ave., Canoga Park, California, 91304, US."
- My Links:** A section for additional navigation options.

The top header provides the following options, and is static regardless of where you are in the OM application:

- **Exostar Logo:** Click this to redirect to Exostar's corporate website.
- **Onboarding Module:** Click this to navigate to the OM Dashboard.
- **Home:** Click this to navigate to the OM Dashboard.
- **myExostar:** Click this to navigate to Exostar's self-help site, which provides on-screen help content, downloadable guides, FAQs, etc.
- **Contact Us:** This option is configurable to point to the desired contact.
- **Help:** Click this to open Exostar's Support page. This page provides dial-in numbers, a Chat feature, as well as an online case form.
- **User Drop-down:** This section displays your role, and provides options to navigate to your profile, as well as to logout of the system.

# My Organization



**EXOSTAR**® Onboarding Module  
We build trust.

Home | myExostar | Contact Us | Help Demi Meza ▾   
Supplier Administrator

Pending Forms | Pending Approval Forms | Completed Forms | Cancelled Forms ▶

**Annual Business Certification R4**  
Request No: BT8PJ7NK

Initiated Date 08/15/2023	Status New	Revision 0.0
Due Date 09/29/2023	Status Date 08/15/2023	Form Progress 0%
Assigned To <a href="#">Demi Meza</a>	Reassigned No	Request Status 40%

1 - 1 of 1 items

Communication

- No Record Found

**My Organization**

1 users

[kindred-test](#)

ESD# EXO111689317

EXOID 111689317

MPID

DUNS

Global DUNS

Location

8900 DeSoto Ave ,  
Canoga Park, California, 91304,  
US .

My Links

This section displays details specific to your organization, including a hyperlinked number of users associated with your organization and your hyperlinked organization name.

**ESD#** (also known as the External Organization ID) - This is the Aerojet Rocketdyne supplier assigned to you

**EXOID** – Exostar’s number assigned to you

# Different Views – Pending Forms



## Pending Forms Tab

This tab displays a comprehensive list of all pending forms assigned to you, and additional details like Revision, Form Progress, and the Request Status.

The screenshot displays the EXOSTAR Onboarding Module interface. At the top, the EXOSTAR logo and tagline "We build trust." are visible on the left, and navigation links for Home, myExostar, Contact Us, and Help are on the right. The user's name, Demi Meza, and role, Supplier Administrator, are also shown. The main content area features a tabbed interface with three tabs: "Pending Forms" (highlighted with a red box), "Pending Approval Forms", and "Completed Forms". The "Pending Forms" tab is active and shows a list of forms. The first form is "Annual Business Certification R4" with a request number of BT8PJ7NK. It includes details such as Initiated Date (08/15/2023), Due Date (09/29/2023), Assigned To (Demi Meza), Status (New), Status Date (08/15/2023), Reassigned (No), Revision (0.0), Form Progress (0%), and Request Status (40%). Below the form details is a pagination control showing "1 - 1 of 1 items". A "Communication" tab is also visible, showing "No Record Found". On the right side of the interface, there is a "My Organization" section with a user profile for "1 users" (kindred-test) and various organizational identifiers: ESD# EXO111689317, EXOID 111689317, MPID, DUNS, and Global DUNS. The "Location" is listed as 8900 DeSoto Ave., Canoga Park, California, 91304, US. Below this is a "My Links" section.

# Different Views – Pending Approval Forms



The screenshot displays the EXOSTAR Onboarding Module interface. At the top left is the EXOSTAR logo with the tagline "We build trust." and the text "Onboarding Module". To the right of the logo are navigation links: "Home | myExostar | Contact Us | Help". Further right is the user profile "Demi Meza" with a dropdown arrow and the role "Supplier Administrator". Below the navigation is a tabbed interface with three tabs: "Pending Forms", "Pending Approval Forms" (which is highlighted with a red box), and "Completed Forms". Below the tabs is a sub-tabbed interface with a "Communication" sub-tab. The main content area shows "No items to display" and "No Record Found". On the right side of the interface is a sidebar with the following sections: "My Organization" (1 users), "kindred-test", "ESD# EXO111689317", "EXOID 111689317", "MPID", "DUNS", "Global DUNS", "Location" (8900 DeSoto Ave, Canoga Park, California, 91304, US), and "My Links".

## Pending Approval Forms Tab

This tab displays a comprehensive list of all forms pending approval, and other additional details including approver names for each form.

Please note the form moves to this tab only if Approver workflow is enabled and user has submitted the form.

Each form displays the list of approvers assigned to the form.

It will also indicate whether the decision is Pending or Completed for a form.

# Different Views – Completed Forms



## Completed Forms Tab

This tab displays a comprehensive list of all completed forms, additional details like expiration date for each form.

Note the form moves to this tab only once the form is submitted and all the approvers have approved the forms.

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Home | myExostar | Contact Us | Help | Demi Meza | Supplier Administrator

Pending Forms | Pending Approval Forms | **Completed Forms** | Cancelled Forms

Form Title	Request No.	Initiated Date	Expiration Date	Assigned To	Form Status	Status Date	Reassigned	Buyer Approval Status	Revision
Annual Business Certification R3	D44JDVGW	07/06/2023	07/05/2024	Demi Meza	Completed	07/06/2023	No	Approved	1.0
Annual Business Certification R2	QCCXJ3MM	07/06/2023	07/05/2024	Demi Meza	Completed	07/06/2023	No	Approved	1.0
Annual Business Certification	CYRWJVRO	05/30/2023	05/29/2024	Demi Meza	Completed	05/30/2023	No	Approved	1.0

1 - 3 of 3 items

**Communication** | No Record Found

**My Organization**

- 1 users
- kindred-test
- ESD# EXO111689317
- EXOID 111689317
- MPID
- DUNS
- Global DUNS
- Location: 8900 DeSoto Ave, Canoga Park, California, 91304, US

**My Links**



# Different Views – Cancelled Forms



The screenshot displays the EXOSTAR Onboarding Module interface. At the top left is the EXOSTAR logo with the tagline "We build trust." and "Onboarding Module". The top navigation bar includes links for Home, myExostar, Contact Us, and Help, along with a user profile for Demi Meza, Supplier Administrator. The main content area features a tabbed interface with four tabs: Pending Forms, Pending Approval Forms, Completed Forms, and Cancelled Forms. The Cancelled Forms tab is highlighted with an orange box and contains the text "No forms found." Below this is a "Communication" section with the text "No Record Found". On the right side, there is a sidebar with sections for "My Organization" (showing 1 user, kindred-test, and various IDs like ESD# EXO111689317), "Global DUNS", "Location" (8900 DeSoto Ave, Canoga Park, California, 91304, US), and "My Links".

## Cancelled Forms Tab

This tab displays a comprehensive list of all cancelled forms, and additional details for each form.



# Completing a Pending Form in OBM (Annual Business Certification)

Step by step instructions on how to complete a pending ABC in OBM

# Completing an Annual Business Certification in OBM



1. Under 'Pending Forms', click the name of the form that needs to be completed

**EXOSTAR®** We build trust. Onboarding Module

Home | myExostar | Contact Us | Help Demi Meza Supplier Administrator

Pending Forms	Pending Approval Forms	Completed Forms	Cancelled Forms
<b>Annual Business Certification R4</b> Request No: BT8PJ7NK	Initiated Date 08/15/2023 Due Date 09/29/2023 Assigned To <a href="#">Demi Meza</a>	Status New Status Date 08/15/2023 Reassigned No	Revision 0.0 Form Progress 0% Request Status 40%

1 - 1 of 1 items

Communication

- No Record Found

**My Organization**

1 users

kindred-test

ESD# EXO111689317

EXOID 111689317

MPID

DUNS

Global DUNS

Location

8900 DeSoto Ave ,  
Canoga Park, California, 91304,  
US .

**My Links**

# Completing an Annual Business Certification in OBM Cont...



In this view, the Supplier is able to view the form details

2. Click **'Edit Form'**

The option to Reassign the form to another user is available.

Click **'Reassign'**

**EXOSTAR** Onboarding Module  
We build trust.

Home | myExostar | Contact Us | Help | Demi Meza | Supplier Administrator

### Form Details Annual Business Certification R4 (SCM-F-7.11.01.09.003)

**Edit Form**

Recent Request

Request No	BT8PJ7NK	Request Date	08/15/2023
Request Type	Assign (New)	Status Date	08/15/2023
Current Status	New	Date Assigned	08/15/2023
Assigned To	<a href="#">Demi Meza</a>	Date Due	09/29/2023
Latest Revision	-	Requester's Name	Demi Meza
Expires on	N/A	Requester's Email	Demi.Meza@rocket.com

Revision History

Revision	Type	SPRS Score	Date	Download
No records available.				

Assignment History

User	Date Assigned
<a href="#">Demi Meza</a>	08/15/2023

**Reassign**

**Section Progress**

- Section 1 Page 1
- Section 1 Page 2
- Section 1 Page 3
- Section 1 Page 4
- Section 1 Page 5
- Section 1 Page 6

**Exit**

# Page 1: Applicability to Sellers



The user is able to:

- See the progress percentage
- Toggle to the next Section by clicking on the next section listed on the top right corner
- ‘Save & Exit’

3. Review information listed and click ‘Next’

**Edit Form**

PROGRESS: 0 %

0%

**Page 1: Applicability to Sellers**

**Section 1: Seller Profile**

1 Page 1: Applicability to Sellers 2 Page 1: Supplier Number

Save & Exit Previous Next

**ANNUAL BUSINESS CERTIFICATION (ABC)**  
SCM-F-7.11.01.09.003

Upon completion of this form it will automatically be submitted to Aerojet Rocketdyne.  
9001 Lurline Avenue, Chatsworth, CA 91311-6122  
Attention: Supplier Maintenance Team  
E-Mail address: [SupplierMaintenance@Rocket.com](mailto:SupplierMaintenance@Rocket.com)

**APPLICABILITY TO SELLERS:** This ABC is required of all Sellers to Aerojet Rocketdyne Holdings, Inc. (AR Holdings), Aerojet Rocketdyne Inc. (AR), Aerojet Ordnance Tennessee, Inc. (AOT), and/or Easton Development Co., LLC (Easton) (collectively referred to herein as "Company"). Any individual or entity paid by Company is considered a Supplier (or "Seller").

- In order to be eligible for award of a Purchase Order/Agreement (herein referred to as "PO") from Company, this ABC must be completed fully and returned in response to a Company solicitation (commonly known as a Request for Quotation (RFQ)) or prior to PO award, if not already on file.
- Information provided on this form is subject to verification, including but not limited to, IRS Tax Identification Number (TIN) Matching.
- False, misleading or incorrect representations or certifications constitute material representations of facts upon which Company places reliance when awarding a PO.
- If it is determined that the Seller knowingly rendered a false, misleading or erroneous certification, in addition to other remedies available to Company, the Buyer may terminate POs for default resulting from it.
- This ABC is required to be submitted at least annually. The annual renewal may be determined by the earlier of:
  - the date by which Seller's authorized representative certifies and dates the ABC; or
  - the date of expiration of any required registration with the Directorate of Defense Trade Controls (DDTC);
- If, at any time after award of a PO, Seller discovers that any information contained in the ABC is erroneous or has changed, it must provide immediate written notice to Company at the address shown above. Submit an updated ABC to show the changed information.

Save & Exit Previous Next

# Page 1: Supplier Number



The user is able to:

- Toggle to the previous page by clicking **'Previous'**

## 4. Enter your Aerojet Rocketdyne Supplier Number.

- This number can be found on your OBM Dashboard titled as ESD# or External Organization ID.
- If you cannot find this number, contact [SupplierMaintenane@Rocket.com](mailto:SupplierMaintenane@Rocket.com) and it will be provided to you.

## 5. Click **'Next'**

PROGRESS: 0 %

0%

Page 1: Supplier Number

Section 1: Seller Profile

1 Page 1: Applicability to Sellers

2 Page 1: Supplier Number

Save & Exit

Please enter your Aerojet Rocketdyne Supplier Number. This number can be found on your OBM Dashboard titled as ESD# or External Organization ID.

Previous Next

Save & Exit

Previous Next

Pending Forms	Pending Approval Forms	Completed Forms	Cancelled Forms
<b>Annual Business Certification Revision 5</b> Request No: O89GLUJY	Initiated Date 09/28/2023 Due Date 11/12/2023 Assigned To <a href="#">Demi Meza</a>	Status New Status Date 09/28/2023 Reassigned Yes	Revision 2.1 Form Progress 100% Request Status 40%

1 - 1 of 1 items

Communication

- No Record Found

My Organization

1 users

kindred-test

ESD# EXO111689317

EXOID 111689317

MPID

DUNS

Global DUNS

# Section 1 Page 1: Seller Information



6. Fill out the requested fields on the page.
  - Items with \* are required fields.
7. Once completed, click 'Next'

Edit Form

PROGRESS: 0 %

0%

Page 1

Section 1 Page 1

Section 2: Taxpayer Information

Section 1 Page 2

Section 1 Page 3

Section 1 Page 4

Section 1 Page 5

Section 1 Page 6

Save & Exit

Previous

Next

INSTRUCTIONS: Seller Name/Address: Enter address where company will send POs. If you have multiple locations with a single common remittance account, use the address where Company should send correspondence.

**6** Seller Information

SELLER Legal Name	Kindred Test Supplier *
Secondary/Trade Name/DBA	
Physical Street Address (Line 1)	8900 Desoto Ave *
Physical Street Address (Line 2)	
City	Canoga Park *
State	CA *
9 Digit ZIP Code (or Foreign Province, if any)	91304-1967 *
Country	United States *
Country Code (2 letter code) Where Registered/Incorporated	US *
Unique Entity Identifier (formerly DUNS #.)	123456789 *
CAGE/NCAGE No. (or "Unknown")	Unknown *
Seller's Congressional District (Not District of Parent Co.)	32 *

Save & Exit

**7** Previous

Next

# Section 1 Page 2: Payment Remit Address



8. Answer 'Yes' or 'No' to the question
  - If 'Yes', insert the Payment Remit information requested
9. Once completed, click 'Next'

**Edit Form** PROGRESS: 22 %

[Page 1](#) **Section 1 Page 2** [Section 2: Taxpayer Information](#)

1 Section 1 Page 1 2 **Section 1 Page 2** 3 Section 1 Page 3 4 Section 1 Page 4 5 Section 1 Page 5 6 Section 1 Page 6

[Save & Exit](#) [Previous](#) [Next](#)

**8** **Payment Remit Address**

Is the Payment Remit Address different than the Seller Address?  Yes  No \*

*If Payment Remit Address is the same as Seller Address (listed in Seller Information section), do not fill out Payment Remit Address section below.*

Payment Remit Address (Line 1) if different from Seller Address	PO BOX 13222	?
Payment Remit Address (Line 2) if different from Seller Address		
City	Sacramento	?
State	CA	?
9 Digit ZIP Code (or Foreign Province, if any)	95813-6000	?
Country Code (2 letter code)	US	?

[Save & Exit](#) [Previous](#) **9** [Next](#)



# Section 1 Page 3: Principle Performance Location



10. Insert the 'Principle Performance Location' information requested

11. Once completed, click 'Next'

The screenshot shows an 'Edit Form' interface with a progress bar at 22%. The navigation menu includes 'Page 1', 'Section 1 Page 3' (highlighted), and 'Section 2: Taxpayer Information'. The 'Principle Performance Location' section contains the following fields:

- Principle Performance Location (Line 1) if different from Seller Physical Address
- Principle Performance Location (Line 2) if different from Seller Physical Address
- City
- State
- 9 Digit ZIP Code (or Foreign Province, if any)
- Country Code (2 letter code)

Red circles with numbers 10 and 11 highlight the 'Principle Performance Location' section and the 'Next' button, respectively.

# Section 1 Page 4: Parent Company Information



12. Insert the 'Parent Company information' requested

13. Once completed, click 'Next'

12

Edit Form

PROGRESS: 22 %

Page 1

Section 1 Page 4

Section 2: Taxpayer Information

1 Section 1 Page 1 2 Section 1 Page 2 3 Section 1 Page 3 4 Section 1 Page 4 5 Section 1 Page 5 6 Section 1 Page 6

Save & Exit

Parent Company Information

Parent Co. Legal Name (if any)

Secondary/Trade Name/DBA

Street Address (Line 1)

Street Address (Line 2)

City

State

9 Digit ZIP Code  
(or Foreign Province, if any)

Country

Country Code (2 letter code)

Where Registered/Incorporated

Parent Co. Unique Entity ID (formerly DUNS #.)

Parent Co. CAGE/NCAGE No.

Save & Exit

Previous Next

Previous Next

13

# Section 1 Page 5: Contact Information



14. Insert the 'Contact Information' requested

15. Once completed, click 'Next'

14

15

Edit Form

PROGRESS: 22 %

Page 1 Section 1 Page 5 Section 2: Taxpayer Information

1 Section 1 Page 1 2 Section 1 Page 2 3 Section 1 Page 3 4 Section 1 Page 4 5 Section 1 Page 5 6 Section 1 Page 6

Save & Exit

**Contact Information**  
Please provide Business/Sales and Accounts Payable contact.

Contact's First Name	Demi
Contact's Last Name	Meza
Contact's Title	SCMM Manager
Contact's Telephone Number (Area Code and/or Country Call Code)	818
Contact's Telephone Number	586-1354
Contact's Email Address	Demi.Meza@Rocket.com
Contact's Fax Number (Area Code)	
Contact's Fax Number	
Email for Official Correspondence	SupplierMaintenance@Rocket
Accounts Payable Telephone Number (Area Code)	916
Accounts Payable Telephone Number	123-4567
Accounts Payable Email Address	AccountsPayable@Rocket.cor

Save & Exit

Previous Next

Previous Next

# Section 1 Page 6



16. Answer the questions and information requested

17. Once completed, click 'Next'

16

17

Save & Exit

Save & Exit

Next

# Section 2: Taxpayer Information



18. Answer the 'Taxpayer Information' and questions requested

19. Once completed, click 'Next'

18

Edit Form

PROGRESS: 50 %

50%

Section 1: Seller Profile

Section 2: Taxpayer Information

Section 3: Seller's Representa...

Save & Exit

Previous Next

**Purpose of Information:** Taxpayer Information section must be completed by Seller for payments to be issued, including Employer/Taxpayer Identification Number (or Social Security Number), or Seller may substitute IRS Form W-9. Company is required to file IRS Form 1099 annually with the IRS disclosing reportable payments issued to select suppliers. The information supplied in this section will enable Company to determine whether Company is required to report any payments issued to Seller during the reporting year.

**Non-resident Alien and Foreign Entities do not need to complete this section.**

**IRS FORM W-9 MUST BE SENT TO SupplierMaintenance@Rocket.com for ALL US Sellers.**

**Non-resident Alien:** Complete and send IRS Form W-8 to SupplierMaintenance@Rocket.com.

**Foreign Entities:** Complete and send IRS Form W-8BEN-E to SupplierMaintenance@Rocket.com.

Taxpayer Identification Number (TIN) 123456789 \*

Type of Business:  
Indicate the legal status of your business (below).

Corporation  
 Partnership  
 S Corporation  
 Sole Proprietor - Enter SSN: \_\_\_\_\_  
 Limited Liability Corp. (LLC)  
 Other (Tax Exempt Organization or Government Entity): \_\_\_\_\_

Tax Reporting Address (Optional) - If applicable, IRS Form 1099 is sent to the Payment Remit Address in Section 1. If an alternate tax reporting address is preferred, enter it below.

Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_  
Zip + 4 \*Req'd. \_\_\_\_\_

1099 1099 RECIPIENT (Check One - Not required for Corporations) Call Accounting for 1099 Information

01  Rents (Exclude Corporations)  
03  Other Income (Retiree, Beneficiary etc.)  
06  Medical & Health (Include Corporations)  
07  Non-Employee Compensation (Exclude Corporations)  
07  Other: Consultants, Accounting, Maintenance, Engineering, Etc.)

Save & Exit

19

Previous Next



## 20. Answer the questions and information requested

Edit Form

PROGRESS: 52 %

52%

Section 2: Taxpayer Information

Section 3 Page 1

Section 4: Business Size / Soc...

1 Section 3 Page 1

2 Section 3 Page 2

Save & Exit

Previous Next

**SELLER ETHICS/CODE OF BUSINESS CONDUCT. (Applies to All Sellers)**  
Seller will ensure that its employees performing under any PO with Company comply with the Seller's established Code of Conduct. If Seller does not have a Code of Conduct, they will adopt one and may use Company's Code of Conduct for Sellers posted on the internet at this link: [Supplier Code of Conduct](#) (in SupplierNet section at [www.rocket.com](#)).

**CERTIFICATION OF NON-SEGREGATED FACILITIES. (FAR 52.222-21) (FEB 1999) (Equal Employment Opportunity (EEO) Applies to All Sellers)**  
(a) Segregated facilities, as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.  
(b) Seller agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. Seller agrees that a breach of this clause is a violation of the Equal Opportunity clause in any PO received from Company.

**CERTIFICATION OF PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FAR 52.222-22) (FEB 1999)**  
(Seller must complete paragraph (a) and (b) below)  
Seller represents that —

(a) It has  participated in a previous contract or subcontract subject to the Equal Opportunity clause; and

(b) It has  filed all required compliance reports.

**EXPORT OF TECHNICAL DATA OR HARDWARE CERTIFICATION.**  
Seller represents and warrants that no technical data or hardware furnished to it by Company (whether as part of any RFQ, PO, or other written or verbal communication) or derived by the Seller from such data or hardware, will be disclosed to any foreign person, firm or country, including foreign persons within the United States, without first complying with the licensing, approval, and all other requirements of the U.S. export control laws, regulations, and directives, including but not limited to International Traffic in Arms Regulations ("ITAR") (22 CFR 120-130) which regulates temporary imports of Defense Articles; Export Administration Regulations ("EAR") (15 CFR Part 730-774); Regulations administered by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC") (31 CFR Part 500-598); Regulations administered by the U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms, and Explosives ("BATFE") found in 27 CFR Chapter II, (Parts 447, 478, 479 & 555) which regulates Permanent Imports of USML defense articles; OFAC (Title 31, Subtitle B, Chapter V, Part 500-599 & Appendix A) which addresses country sanctions; Foreign Trade Regulations ("FTR") (15 CFR Part 30) which regulates imports and is administered by the Census Bureau; All other applicable U.S. Government regulations relating to the importation of goods into the United States (including, but not limited to, the regulations administered by the U.S. Customs and Border Protection ("CBP") at 19 CFR 0 et seq. and other import regulations promulgated by other U.S. agencies which may be enforced by CBP), and laws and regulations of other countries, (collectively "export control laws and regulations").

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## DDTC REGISTRATION.

(a) Seller is now or has been  an exporter OR provider of defense services, OR an exporter OR manufacturer of defense articles. Defense articles include components, parts, accessories, attachments and associated equipment that are specifically designed, developed, configured, adapted or modified for a military application.

(b) Seller has  with the Directorate of Defense Trade Controls (U.S. State Department) pursuant to 22 C.F.R. §122.1(a) and is cognizant of the requirements of the International Traffic in Arms Regulation (22 C.F.R. §120-130).

IF DDTC REGISTERED, PROVIDE EXPIRATION DATE OF REGISTRATION: 8/31/2024  

## CERTIFICATION REGARDING DEBARMENT FROM PARTICIPATING IN THE EXPORT OF DEFENSE ARTICLES, DEFENSE SERVICES AND RELATED TECHNICAL DATA. (22 U.S.C. 2778(g)) *(Applies to All Sellers)*

Seller certifies, to the best of its knowledge and belief, that the Seller and/or any of its Principals:

(a) Are not  debarred, suspended, proposed for debarment, or declared ineligible to participate in exports by any Federal agency.

(b) Have not  been indicted for or convicted of violating any of the following Federal statutes:

1. Section 38 of the Arms Export Control Act (22 U.S.C. 2778);
2. Section 11 of the Export Administration Act of 1979 (50 U.S.C. app. 2410);
3. Sections 793, 794, or 798 of title 18, United States Code (relating to espionage involving defense or classified information) or § 2339A of such title (relating to providing material support to terrorists);
4. Section 16 of the Trading with the Enemy Act (50 U.S.C. app. 16);
5. Section 206 of the International Emergency Economic Powers Act (relating to foreign assets controls; 50 U.S.C. 1705);
6. Section 30A of Securities Exchange Act of 1934 (15 U.S.C. 78dd-1) or section 104 of the Foreign Corrupt Practices Act (15 U.S.C. 78dd-2);
7. Chapter 105 of title 18, United States Code (relating to sabotage);
8. Section 4(b) of the Internal Security Act of 1950 (relating to communication of classified information; 50 U.S.C. 783(b));
9. Atomic Energy Act of 1954, Sections 57, 92, 101, 104, 222, 224, 225, or 226 (42 U.S.C. 2077, 2122, 2131, 2134, 2272, 2274, 2275, & 2276);
10. Section 601 of the National Security Act of 1947 (relating to intelligence identities protection; 50 U.S.C. 421);
11. Section 603(b) or (c) of the Comprehensive Anti-Apartheid Act of 1986 (22 U.S.C. 5113(b) and (c));
12. Section 371 of title 18, United States Code (when it involves conspiracy to violate any of the above statutes); or
13. Sections 3, 4, 5, and 6 of the Prevention of Terrorist Access to Destructive Weapons Act of 2004, relating to missile systems designed to destroy aircraft (18 U.S.C. 2332g), prohibitions governing atomic weapons (42 U.S.C. 2122), radiological dispersal services (18 U.S.C. 2332h), and Variola Virus (18 U.S.C. 175b).

## CERTIFICATION REGARDING RESPONSIBILITY MATTERS. (FAR 52.209-5) (AUG 2020) (Seller Must Complete all Subsections below.)

Seller certifies, to the best of its knowledge and belief, that:

(i) Seller and/or any of its Principals ---

(a) Are not  presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency

(b) Have not  within a three-year period been convicted of or had a civil judgment rendered against them for:

- Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract;
- Violation of Federal or state antitrust statutes relating to the submission of offers; or
- Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property.

(c) Are not  presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph (B).

(d) Have not  , within a three-year period preceding this offerany transaction, been notified of any delinquent Federal taxes in an amount that exceeds \$10,000 for which the liability remains unsatisfied.

(ii) Seller has not  within a three-year period, had one or more contracts terminated for default by any Federal agency. "Principals," for the purposes of this certification, means: officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).



## 21. Once completed, click 'Next'

**CYBERSECURITY (Applies to All Sellers)**

(A) Seller shall apply reasonable and appropriate safeguards and operations to protect information provided by Company to Seller against accidental and unlawful destruction, alteration, and unauthorized or improper disclosure or access regardless of whether such information is on Seller's internal systems or a cloud environment. Any information provided by Company to Seller identified as proprietary or subject to restrictions on public disclosure by law or regulation shall be encrypted (i) if transmitted via the Internet, or (ii) during electronic storage if potentially accessible by the Internet or otherwise by non-authorized users.

(B) If included in this PO, FAR 52.204-21 applies to Federal Contract Information, DFARS 252.204-7012 applies to Covered Defense Information, or NASA FAR Supplement 1852.204-76 applies to NASA Electronic Information, as those terms are defined in the respective clauses.

(C) If Seller becomes aware of any compromise of information used in the performance of a PO or provided by Company to Seller, its officers, employees, agents, suppliers, or subcontractors (an "Incident"), Seller shall take appropriate immediate actions to investigate and contain the Incident and any associated risks, including notification within seventy-two (72) hours to Company after learning of the Incident. "Compromise" as used in this clause means that information has been exposed to unauthorized access, inadvertent disclosure, known misuse, loss, destruction, or alteration other than as required to perform the Work. At Seller's expense, Seller shall (i) immediately investigate any Incident, (ii) make all reasonable efforts to secure Sensitive Information and mitigate the impact of the Incident, (iii) provide timely and relevant information to Buyer about the Incident on an ongoing basis, and (iv) cooperate as applicable with Buyer to provide notice to affected third parties.

(D) Failure to report or provide these notices shall be considered a material breach of a PO. These requirements are in addition to and do not alter, change or supersede any obligations contained in any PO or imposed by local, federal, state or other governmental agencies or departments.

**CYBERSECURITY MATURITY MODEL CERTIFICATION (CMMC)**

CMMC is governed by DFARS 252.204-7021. For additional information, see Aerojet Rocketdyne SupplierNet Cybersecurity webpage at [www.rocket.com](http://www.rocket.com)

Are you a DoD Supplier?  Yes  N/A \*

N/A = Not a DoD Supplier, OR not applicable if supplying only Commercial Off-the-Shelf (COTS) Goods or Services.

For DoD suppliers, do you intend to pursue CMMC?  Yes  No Select If "No", explain why:

**PROTECTION OF INFORMATION UNDER GOVERNMENT PROGRAMS INCLUDING "CONTROLLED UNCLASSIFIED INFORMATION (CUI)"**

Seller, if notified their personnel may require access to technical data or program data obtained, created, developed, conceived or specifically used in support of a Missile Defense Agency (MDA) program (herein deemed "CUI"), is required to: (1) Submit a written description of their personnel background screening process for review and approval by the MDA before allowing personnel without a SECRET security clearance access to CUI; and immediately notify the Company Buyer in the event of a change in any MDA-approved background screening process. (2) Continuously monitor and identify those individuals who require access to CUI, and for all such individuals who are dual citizens, transmit results of the background screening process to Company Security and receive approval from MDA prior to allowing such dual citizen(s) access to CUI.

**PROTECTION OF PERSONAL INFORMATION (Applicable Only to Services Involving the Collection and Processing of Personal Information from California Residents)**

To the extent Seller receives or has access to personal information, as defined in the California Consumer Protection Act (the "CCPA"), of or relating to California residents, Seller is prohibited from selling, retaining, using, or disclosing the personal information for any purpose other than for the specific purpose of performing the services specified in the PO for the business, or as otherwise permitted by the CCPA, including retaining, using, or disclosing the personal information for a commercial purpose other than providing the services specified in the PO.

Save & Exit

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## 22. Answer the questions and information requested

Edit Form 🔗

PROGRESS: 76 %

76%

[Section 2: Taxpayer Information](#)      **Section 3 Page 2**      [Section 4: Business Size / Soc...](#)

1 Section 3 Page 1      2 Section 3 Page 2

[Save & Exit](#)      [Previous](#)      [Next](#)

**CONFLICT MINERALS COMPLIANCE.**  
In accordance with Company's conflict minerals policy, suppliers are expected to supply "DRC conflict-free" materials. The term "DRC conflict-free" means (1) that a product does not contain any tantalum, tin, tungsten or gold (3TGs) necessary to the functionality or production of that product that directly or indirectly finance or benefit armed groups in the Democratic Republic of the Congo or an adjoining country; or (2) such 3TGs were obtained from recycled or scrap sources. Upon request by the Company, the Seller will annually provide information about the presence and sourcing of 3TGs used in the products supplied to the Company. The Seller may use the current Conflict-Free Sourcing Initiative's Conflict Minerals Reporting Template (CMRT) which can be found online or complete an annual survey provided by Company or its third-party reporting entity.

**PROHIBITED SUBCONTRACTORS: KASPERSKY, HUawei, ZTE.**  
In accordance with Public Law 115-91 and FAR 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (JUL 2018), and Public Law 115-232 and FAR 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (AUG 2020), you are required to provide certain information regarding prohibited products.

1. Does your business use any equipment, system, or services that uses covered telecommunications equipment or services (as defined in FAR 52.204-25) as a substantial or essential component of any system, or as critical technology as part of any system?  
No

2. Does your business use any covered article (as defined in FAR 52.204-23) in the development of data or deliverables first produced in performance of your contracts with Company? No

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# Section 3 Page 2 Continued...



## 23. Once completed, click 'Next'

**EXECUTIVE COMPENSATION CERTIFICATION.** (FAR 52.204-10)  
In accordance with Public Law 109-282 and FAR 52.204-10, REPORTING EXECUTIVE COMPENSATION FOR FIRST-TIER SUBCONTRACT AWARDS (JUN 2020), you are required to provide certain information pertaining to compensation of executives in order to be eligible for any subcontract award. Answer the following question(s) in connection with this requirement:

1. Did your organization in the previous tax year have gross income from all sources over \$300,000? No    
- If you answered "No" to question 1, you are exempt from this requirement. Table 1 is not required but submit the completed/signed ABC form.  
- If you answered "Yes," please answer questions 2-4, in this section, below.
2. Did your company receive 80% or more of its annual gross revenues from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements in the preceding fiscal year?
3. Did your company receive \$25,000,000 or more in annual gross revenues from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements in the preceding fiscal year?
4. Does the public NOT have access to information about the compensation of your company's executives through periodic reports filed under 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filing at <http://www.sec.gov/answers/execomp.htm>)

If the answers to questions 1, 2, 3 and 4 are all "Yes," you are required to provide the names and total compensation of each of the five most highly compensated executives in your organization as part of this certification, and on an annual basis for the life of any resulting subcontract.

Did you answer "Yes" to questions 1, 2, 3, and 4 above?  Yes  No \*

Provide this compensation information in Table 1 (shown below or provide an attachment). Please note that as required by public law and FAR 52.204-10(b), Company will report this information to the government, and this information will be made public. Further, please note your continuing obligation to immediately notify Company in writing of any changes to previously reported data.

Executive Name	Title	Total Compensation (as defined in FAR 52.204-10(a))
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Save & Exit](#) [Previous](#) [Next](#)

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# Section 4: Business Size / Socioeconomic Information



## 24. Answer the questions and information requested

### Edit Form

PROGRESS: 84 %

84%

[Section 3: Seller's Representa...](#)      **Section 4: Business Size / Socioeconomic Information**      [Section 5: Seller Signature an...](#)

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Size standards are available at <https://www.sba.gov/federal-contracting/contracting-guide/size-standards#section-header-0>.  
Small Business category definitions and qualifications are at FAR Part 19.7 or Clause 52.219-8, available on line at [www.acquisition.gov/far/](http://www.acquisition.gov/far/).

Misrepresentation of business size is a federal crime governed by 15 U.S.C. 645(d), and punishable by (i) imposition of fine, imprisonment, or both; (ii) imposition of administrative remedies, including suspension and debarment; and, (iii) determination of ineligibility for participation in programs conducted under the Act.

We encourage you to registered at [www.sam.gov](http://www.sam.gov).

**Check all that apply:**

- Foreign Supplier
- Large Business
- Ability One Firm
- Small Business
- Disadvantaged
- Self-Certified Small Disadvantaged Business (SDB)
- 8(a) Certified Disadvantaged Business (If selected, check SDB, Small Business, and Disadvantaged boxes too.)
- Self-Certified Woman-Owned Small Business (If selected, check Small Business box too.)
- Certified Woman-Owned Small Business (If selected, check Small Business box too.) - Must be **CERTIFIED** by the SBA ([www.sba.gov](http://www.sba.gov)) and listed in the System for Award Management as: [www.sam.gov](http://www.sam.gov).
- Economically Disadvantaged Woman-Owned Small Business (EDWOSB) (If selected, check Small Business and Disadvantaged Business boxes too.)
- Veteran-Owned Small Business (VOSB) (If selected, check Small Business box too.)
- Service Disabled Veteran-Owned Business (SDVOB) (If selected, check VOSB too.)
- Alaskan Native Corporation (ANC) Owned Firm / Indian Tribe (If selected, check SDB box too.)
- Indian-Owned Enterprise
- Historically Black College or University/Minority Institution (HBCU/MI)
- HUBZone
- Non-Profit per IRS Code, Section 501(c)x

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# Section 4: Business Size / Socioeconomic Information Cont...



25. Once completed, click 'Next'

NAICS CODES:  
List all North American Industry Classification System (NAICS) codes you sell to Company in order of sales volume. See (SBA.gov NAICS Codes and Size Standards).  
For each NAICS code listed, provide corresponding business size (Large or Small) and Size Standards as established by the SBA in either millions of US dollars OR number of employees. Do not enter number of YOUR employees/sales dollars.

NAICS	SIZE (LG/SM)	SIZE STD. (\$Mil or # Employees)
332710 <span>?</span>	SM <span>?</span>	500 <span>?</span>
<span>?</span>	Select <span>?</span>	<span>?</span>
<span>?</span>	Select <span>?</span>	<span>?</span>
<span>?</span>	Select <span>?</span>	<span>?</span>
<span>?</span>	Select <span>?</span>	<span>?</span>
<span>?</span>	Select <span>?</span>	<span>?</span>

Save & Exit

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# Section 5: Seller Signature and Certification



## 26. Answer the information requested

Edit Form 🔗

PROGRESS: 90 %

90%

**Section 5: Seller Signature and Certification**

Section 4: Business Size / Soc...

Save & Exit   Validate   Submit Form   View Answers   Previous   Next

**CERTIFICATION INSTRUCTIONS.**  
This document must be submitted by all Sellers to Company at least annually.  
For real estate transactions, item 2 below does not apply.  
For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement account (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

This ABC contains various representations and certifications of Seller. **Under penalties of perjury, I certify that:**

1. The Taxpayer Identification Number shown on this form is my correct number (or I am waiting for a number to be issued to me).
2. **AND** I am a U.S. citizen or other U.S. person or if not, I am authorized to provide information required on this form.
3. **AND** I certify that I have read and understood the ABC, and that all statements herein are true and correct to the best of my knowledge and belief.

These representations and certifications shall be valid for RFQs and POs issued by Company for one year from the date of the signature below, the date of any DDTC registration, the date of any CMMC registration, or until the information presented on these representations and certifications changes, whichever occurs first.

**Signature below concerns a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Section 1001, Title 18, United States Code.**

*SELLER agrees to promptly notify Company if any information changes that is subject to certification.*

Authorized Seller Representative Signature	Demi Meza *	Authorized Seller Representative Title	SCMM Manager  *
Date	8/15/2023 📅 *	Phone	818-586-1354 *

Seller Comments: \_\_\_\_\_

Save & Exit   Validate   Submit Form   View Answers   Previous   Next

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# View Answers



If you would like to view your answers before submitting, click **'View Answers'**.

The screenshot displays the EXOSTAR Onboarding interface. The main form is titled "Edit Form" and shows a progress bar at 90%. The current section is "Section 5: Seller Signature and Certification". A yellow arrow points to the "View Answers" button in the navigation bar. A "Summary" modal is open, displaying the following information:

Page 1	
Section 1: Seller Profile	
Section 1 Page 1	
Seller Legal Name	Kindred Test Supplier
Seller Secondary/Trade Name/DBA	
Organization Address Line 1	8900 Desoto Ave
Organization Address Line 2	
Organization City	Canoga Park
Organization State	CA
Organization Zip Code	91304-1967
Organization Country	United States
Organization Country Code	US
Unique Entity Identifier	123456789
Cage Code	Unknown
Seller's Congressional District	32
Section 1 Page 2	
Payment Remit Address Line 1	PO BOX 13222
Payment Remit Address Line 2	
Payment Remit Address City	Sacramento
Payment Remit Address State	CA
Payment Remit Address Zip	95813-6000

# Section 5: Seller Signature and Certification Continued...



27. Click the **'Validate'** button to confirm all answers have been answered.
- If a question has not been answered, an error message will pop up with the question that was missed. User will need to go back and answer the question in order to submit the form.
  - Once validated, the **'Submit Form'** button will all be available to click.

28. Once validated, click **'Submit Form'**

Edit Form

27 & 28

PROGRESS: 90 %

Section 4: Business Size / Soc... Section 5: Seller Signature and Certification

Save & Exit Validate Submit Form View Answers Previous Next

**CERTIFICATION INSTRUCTIONS.**  
This document must be submitted by all Sellers to Company at least annually.  
For real estate transactions, item 2 below does not apply.  
For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement account (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

This ABC contains various representations and certifications of Seller. **Under penalties of perjury, I certify that:**  
1. The Taxpayer Identification Number shown on this form is my correct number (or I am waiting for a number to be issued to me).  
2. **AND** I am a U.S. citizen or other U.S. person or if not, I am authorized to provide information required on this form.  
3. **AND** I certify that I have read and understood the ABC, and that all statements herein are true and correct to the best of my knowledge and belief.  
These representations and certifications shall be valid for RFOs and POs issued by Company for one year from the date of the signature below, the date of any DDTC registration, the date of any CMMC registration, or until the information presented on these representations and certifications changes, whichever occurs first.  
**Signature below concerns a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Section 1001, Title 18, United States Code.**

**SELLER agrees to promptly notify Company if any information changes that is subject to certification.**

Authorized Seller Representative Signature	Demi Meza *	Authorized Seller Representative Title	SCMM Manager *
Date	8/15/2023 *	Phone	818-586-1354 *

Seller Comments: \_\_\_\_\_

Save & Exit Validate Submit Form View Answers Previous Next

# Form Submission Confirmation



29. Click 'Ok'

30. Click 'Continue'

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We build trust.

Contact Us | Help | Demi Meza + Supplier Administrator

### Form Submission Confirmation

Submitting this form has legal significance. Ensure that you have read all statements carefully before proceeding. By submitting, you declare:  
I declare that the data I provided is accurate to the best of my knowledge.  
Submit this form? Submission of a form cannot be cancelled after clicking OK.

29

OK Cancel

Section 4: Business Size / Soc...

Save & Exit Validate Submit Form

**CERTIFICATION INSTRUCTIONS.**  
This document must be submitted by all Sellers to Company at least annually.  
For real estate transactions, item 2 below does not apply.  
For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement account (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

### Confirmation

Exostar is pleased to confirm your submission. Click "Continue" to return to the form details page. On this page you will have the ability to view and print the form you have submitted or any previous submissions of this form.

30

Continue



# Form Details



In Form Details, you can see the details including **'Current Status'**.

As the form was submitted and has not been approved by AR Supplier Maintenance, it will show **'In Progress'**.

### Form Details Annual Business Certification R4 (SCM-F-7.11.01.09.003)

#### Recent Request

Request No	BT8PJ7NK	Request Date	08/15/2023
Request Type	Assign (New)	Status Date	08/15/2023
Current Status	In Progress	Date Assigned	08/15/2023
Assigned To	<a href="#">Demi Meza</a>	Date Due	09/29/2023
Latest Revision	0.1	Requester's Name	Demi Meza
Expires on	N/A	Requester's Email	Demi.Meza@rocket.com

#### Revision History

Revision	Type	SPRS Score	Date	Download
0.1	Draft	N/A	08/15/2023	<a href="#">Download</a>

#### Assignment History

User	Date Assigned
<a href="#">Demi Meza</a>	08/15/2023

#### Summary

Overall Score: 0.00

[MORE DETAILS](#)

#### Section Progress

- Section 1 Page 1: 83%
- Section 1 Page 2: 88%
- Section 1 Page 3: 0%
- Section 1 Page 4: 0%
- Section 1 Page 5: 83%
- Section 1 Page 6: 0%

[Reassign](#) [Exit](#)

# Dashboard



On the supplier dashboard, you will now see the form in the **'Pending Approval Forms'** Tab

**EXOSTAR** Onboarding Module  
We build trust.

Home | myExostar | Contact Us | Help | Demi Meza | Supplier Administrator

Pending Forms | **Pending Approval Forms** | Completed Forms | Cancelled Forms

**Annual Business Certification R4**  
Request No: BT8PJ7NK

Initiated Date	08/15/2023	Status	In Progress	Buyer Approval Status	Pending Decision
Due Date	09/29/2023	Status Date	08/15/2023	Revision	0.1
Assigned To	Demi Meza	Reassigned	No		

Approvers:

1 - 1 of 1 items

Communication

No Record Found

My Organization

1 users

kindred-test

ESD# EXO111689317

EXOID 111689317

MPID

DUNS

Global DUNS

8900 DeSoto Ave ,  
Canoga Park, California, 91304,  
Location US

My Links

After AR's Supplier Maintenance Team reviews and approves the form, you will see the completed form in the **'Completed Forms'** Tab

**EXOSTAR** Onboarding Module  
We build trust.

Home | myExostar | Contact Us | Help | Demi Meza | Supplier Administrator

Pending Forms | Pending Approval Forms | **Completed Forms** | Cancelled Forms

**Annual Business Certification R4**  
Request No: BT8PJ7NK

Initiated Date	08/15/2023	Form Status	Completed	Buyer Approval Status	Approved
Expiration Date	08/14/2024	Status Date	08/15/2023	Revision	1.0
Assigned To	Demi Meza	Reassigned	No		

My Organization

1 users

kindred-test