

**Contractor Equivalent Background Check (CEBC) Questionnaire**

**Company Name:**

**Commercial And Government Entity (CAGE) Code:**

**Date of Questionnaire:**

**Section A:** By completion of this questionnaire, the Contractor listed above acknowledges that formal procedures have been developed and incorporated related to background checks for new or existing personnel who have the ability to access Controlled Unclassified Information (unpublished information conceived, created, developed, generated or used specifically in furtherance of a Missile Defense Agency contract or subcontract at any tier), hereinafter CUI. The Contractor has provided, for each of the four questions below, an explanation how the Contractor satisfies the contractually required access requirements.

**Brief description of Goods and Services**

1. Verification of Citizenship? Yes  No

Describe the process, including identification of third-party service or website used to conduct the screening. NOTE: E-Verify and Form I-9 are not methods for checking citizenship. Acceptable methods include visual inspection of at least one of the following documents: Passport(s); birth certificate; Form N-550, Certificate of Naturalization; Form N-560, Certificate of Citizenship; or Form FS-240, Report of Birth Abroad of United States Citizen. Specify which document(s) are visually inspected.

2. Verification of Personal Identification? Yes  No

Describe the process, including identification of third-party service or website used to conduct the screening.

3. Completion of Criminal Background Check? Yes  No

Describe the process, including identification of third-party service or website used to conduct the screening.

4. Completion of Credit Report Check? Yes  No

Describe the process, including identification of third-party service or website used to conduct the screening.

5. Contractor Point of Contact (POC):

Name and Title:

Company Name:

Email: Telephone:

Signature:

**Contractor/Supplier: Email completed questionnaire to Company Buyer**

**Section B:** Review and Approval Process:

1. AR Security POC has Reviewed Process and Compliance:

Signature:

Comments:

2. Prime Contractor has Reviewed Process and Compliance (As Applicable):

Signature:

Comments:

3. Government Program Approval (As Applicable):

Signature :

Comments:

4. MDA Special Security Office (MDA/SSO) Review and Approval:

Signature :

Comments: